

YAVNEH COLLEGE ACADEMY TRUST

ADMISSIONS COMMITTEE

TERMS OF REFERENCE

The Admissions Committee will meet on an ad hoc basis as required.

The Admissions Committee membership may include trustees from the MAT Board, the Head of Yavneh Primary School and members of the Yavneh College and Yavneh Primary School Local Governing Bodies, all of whom have voting rights.

The responsibilities of the Admissions Committee are: -

- To determine and set admissions rules for the approval of the MAT Board for entry to:
 - Yavneh College – Year 7 and Sixth Form
 - Yavneh Primary School – Reception
- to review the MAT Board's admissions rules and make any recommendations for change to the whole MAT Board
- to take full account of the School Admissions Code to apply the admission rules as approved by the MAT Board for each of Yavneh College and Yavneh Primary School and advise the Local Authority of the ranked list for each school so that they can apply the co-ordinated admissions process to offer places to applicants at each school
- to consult with the MAT Board's religious authority in relation to admissions matters
- to ensure that the consultation process for admissions rules is carried out in accordance with the School Admissions Code
- to support the MAT Board in making the case for refusing an application for admission to an Independent Appeals Panel in line with the School Admissions Code
- to consider any applications for admission after the normal point of entry
- to publish each school's Admissions Arrangements in each school's Prospectus and on each school's website within the required timescales laid down in the Admissions Code