



Yavneh College
GO4SCHOOLS Parental Access Usage
Policy

This Policy applies wherever access to the Yavneh College 'GO4SCHOOLS Parental Access Interface' is provided. This policy applies whenever information is accessed through the Yavneh College GO4SCHOOLS Parental Access, whether the computer equipment used is owned by Yavneh College or not. The policy applies to all those who make use of Yavneh College's GO4SCHOOLS Parental Access Service.

Ownership and Administration of this Policy

Yavneh College owns and administers the policy.

Objectives of Yavneh College GO4SCHOOLS Parental Access Usage Policy

Security

This Policy is intended to minimise security risks. These risks might affect the integrity of Yavneh College's data, the Authorised GO4SCHOOLS Parental Access User and the individuals to which the GO4SCHOOLS Parental Access data pertains. In particular these risks arise from:

- The intentional or unintentional disclosure of login credentials to the Yavneh College GO4SCHOOLS Parental Access system by authorised users.
- The wrongful disclosure of private, sensitive or confidential information;
- Exposure of Yavneh College to vicarious liability for information wrongfully disclosed by authorised users

Data Access

This Policy aims to ensure that all relevant aspects of the new General Data Protection Regulation 2018 are adhered to.

This Policy aims to promote best use of the GO4SCHOOLS Parental Access system to further the communication and freedom of information between Yavneh College and Parents/Guardians.

GO4SCHOOLS Parental Access Usage Policy Rules

Authorised GO4SCHOOLS Parental Access Users

Yavneh College's GO4SCHOOLS Parental Access system is provided for use only by persons who are legally responsible for pupil(s) currently attending the school.

Access is granted only on condition that these persons agree to the terms of this Policy, in order to withdraw consent, please contact admin@yavnehcollege.org

Personal Use

Information made available through the GO4SCHOOLS system is confidential and protected by law under the GDPR 2018. To that aim:

- Users must not distribute or disclose any information obtained from the GO4SCHOOLS Parental Access system to any person(s) with the exception of the pupil to which the information relates or to other adults with parental responsibility
- Users should not attempt to access the GO4SCHOOLS Parental Access system in any environment where the security of the information contained in the GO4SCHOOLS system may be placed at risk

Password Policy

You must assume personal responsibility for your password. Never use anyone else's password.

You must always keep your individual user name and password confidential. These usernames and passwords should never be disclosed to anyone. Passwords and user names should never be shared.

Questions, Complaints and Appeals

GO4SCHOOLS Parental Access users should address any complaints and enquiries about the system to Yavneh College by email.

Yavneh College reserves the right to revoke or deny access to the GO4SCHOOLS Parental Access system of any individual under the following circumstances:

- The validity of parental responsibility is questioned
- Court ruling preventing access to child or family members is issued
- Users found to be in breach of the GO4SCHOOLS usage policy

If any child protection concerns are raised or disputes occur the school will revoke access for all parties concerned pending investigation.

Please note: Where GO4SCHOOLS Parental Access is not available Yavneh College will still make information available according to GDPR 2018 law.

Users are liable for any potential misuse of the system and/or breach of the data protection act that may occur as a result of failing to adhere to any of the rules/guidelines listed in this document.

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