



PROVIDER ACCESS POLICY

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the providers education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

All pupils in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- Explain what career routes those options could lead to
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- Answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- **West Herts Academy (year 11 assembly)**
- **Sky Studios (years 8 and 9 assemblies and years 12 and 13 careers talk)**
- **ASK (Apprenticeship, Support & Knowledge) (year 11 assembly, year 13 workshops x2)**

- **Elstree Screen & Arts Academy (year 9 assembly)**

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Mr M Kendler, Assistant Headteacher

Telephone: 02087365580

Email: nauburn@yavnehcollege.org

Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

KS3	<ul style="list-style-type: none"> • KS4 Options Evening for Year 8(February) • KS4 Options Assemblies for year 8 (January/February) • PSHCE career lessons (Summer Term) • Guest speakers run by department(s) or Sixth Form societies • Post 16 technical education options/pathways assembly for Year 8 (February) • Post 16 technical education options/pathways assembly for Year 8 (March)
KS4	<ul style="list-style-type: none"> • Careers Fair (in school) for Years 10-13 (February) • "Generation Hertsmere" Careers Fair (November) • Post 16 provider open evenings: Opportunities to visit sixth form colleges, schools and other training providers regarding A level, Applied General technical and vocation and apprenticeships • PSHCE career lessons (Winter Term) • Post-16 interviews/consultations for year 11 students (January/February) • Guest speakers run by department(s) or Sixth Form societies • Interview workshop (Communities 1st) (July) • Post 16 technical education options/pathways Year 11 assembly (November/December) • Post 16 apprenticeships year 11 assembly (November/December)
KS5	<ul style="list-style-type: none"> • Careers Fair (in school) for Years 10-13 (February) • "Generation Hertsmere" Careers Fair (November) • UCAS DAY (for Year 12 students) (June) • Higher Education Evening for Year 12 parents (Summer Term) • Higher Education Fair for Year 12 students(June) • Apprenticeship Evening (parents and students)

	<p>(December)</p> <ul style="list-style-type: none"> • EPQ research training workshop for Year 12 (May) • Year 12 work experience preparation (Summer Term) • Post-18 pathway tutorial sessions on higher education and degree apprenticeships for Year 12 (Spring Term) • Higher Educational and Apprenticeship applications tutorial sessions for Year 12 (Spring Term) • "Talk the Talk" interview/communication workshops for Year 12 (December) • Supporting Oxbridge applications programme for Year 12 (Summer Term) • Supporting Medicine/Dentistry applications programme for Year 12 (Summer Term) • Guest speakers run by department(s) or Sixth Form societies • First Aid (Learn2Rescue) training course for Year 12 (Winter Term) • Post 18 apprenticeship workshops (x2) for Year 13 (Applying, Shortlisting & Researching and Mock Assessment Centre) (January) • Post 18 technical education and apprenticeships pathways careers talk for Years 12-13 (February)
--	---

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall (theatre), classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature either in the school LRC or Sixth Form Work Room. Both these are available to students at lunch and break times.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk