


## APPENDIX

### Appendix 1: Overview of KS3 and KS4 Careers Programme delivered through PSCHE sessions (Years 7,8 & 11) and FORM sessions (Years 9 & 10)

SESSION	OBJECTIVES	ACTIVITES	WHAT HAS BEEN ACHIEVED?	WHEN (PSCHE/FORM SESSIONS)
Introduction to Unifrog	To learn about the Unifrog platform and receive logins.	All students log on to <a href="http://www.unifrog.org/code">www.unifrog.org/code</a> and register with form code, name, details and a password. Students can then explore the platform.  Letter to be sent home to parents informing them of Unifrog.	Gatsby Benchmarks: 1, 3  Unifrog has an entire careers library devoted to providing students with a wealth of information about the range of career pathways available.  Each student has their own profile that empowers them to explore potential pathways.	Year 7 May/June Year 8: Jan/Feb Year 9 October/Nov Year 10 Jan/Feb Year 11 Jan/Feb
Introduction to Careers	Employment, skills and qualities	Students to consider the difference between “skills” and “qualities”  Students to evaluate the skills and qualities needed in a range of different jobs across different employment sectors.  Students to consider their own skills and qualities.	Gatsby Benchmarks: 2, 4  Students encouraged to (begin to) consider/discuss their own future (career) ambitions.  Students encouraged to consider their own skills and qualities in the context of a variety of employment sectors.	Year 7 May/June
Activity logs	To identify and log extra-curricular activities on the Unifrog platform.	Students to record any activities that students have done and begin to develop Activity Log.	Gatsby Benchmarks: 5, 6,  Students encouraged to log any academic activities including independent work, research projects and extracurricular projects.  Students encouraged to think <i>outside</i> of their studies; work experience, volunteering or being	Year 7 May/June Year 8: Jan/Feb Year 9 October/Nov Year 10 Jan/Feb Year 11 Jan/Feb

			<p>members of a club/society. Helping students to identify and understand “soft” skills.</p> <p>Students to gain a better understanding as to what words mean within the world of careers and get them thinking about what they would like to achieve and how to get there.</p> <p>This is an excellent tool to record both activities and interactions related the workplace experience.</p>	
Key Competencies	To identify and log key competencies on the Unifrog platform.	Students to record key competencies relating to skills they have demonstrated both in/out of school and begin to develop Key Competency Log.	<p>Gatsby Benchmarks: 5, 6</p> <p>Students encouraged to evaluate their own personal, social and employability skills, including English, Maths and ICT.</p> <p>Students encouraged to recognise the importance of these skills in the context of their progress and career aim.</p> <p>Students to gain a better understanding as to what words mean within the world of careers and get them thinking about what they would like to achieve and how to get there.</p> <p>This is an excellent tool to record both activities and interactions related the workplace experience.</p>	<p>Year 8: Jan/Feb</p> <p>Year 9 October/Nov</p> <p>Year 10 Jan/Feb</p> <p>Year 11 Jan/Feb</p>
Careers Library	To learn about different employment sectors and the skills,	Students can use the Careers Library to explore the best potential careers for them based on a range of options	Gatsby Benchmarks: 2, 3, 4, 5, 7, 8	<p>Year 8: Jan/Feb</p> <p>Year 9 October/Nov</p> <p>Year 10 Jan/Feb</p>

	abilities & qualities associated with each sector	<p>such as career area, subject area, key themes and where their competencies lie. Students can find out information such as the broad requirements for getting in to that field and how their career in that area can progress.</p> <p>Year 8 students complete a separate lesson entitled: “How to choose your career”</p> <p>This lesson encourages students to consider where their priorities lie in terms of their future plans (e.g. salary, type of work, career progression, job satisfaction, qualifications etc)</p>	<p>Unifrog provides up to date LMI on almost 1,000 career profiles along with access to the full range of post-16 and post-18 opportunities available to students.</p> <p>Unifrog has an entire Careers Library devoted to providing students with a wealth of information about the range of career pathways available.</p> <p>The Careers Library enables students to hear from a range of employers and employees to understand more about what their job entails and the pathway they took to get there.</p> <p>Libraries of videos and career profiles provide a strong basis for students to prepare for further guidance from advisors/tutors/parents.</p> <p>Students understand how their educational journey through school can link into their chosen career and raise aspirations.</p>	Year 11 Jan/Feb
Subjects Library	To research future subject options and relate these to potential careers	<p>Students can use the Subjects Library to explore subjects which students can study at university based on their favourite subjects they study at school as well as their wider interests. This may help inform <b>year 11</b> students to help decide their GCSE and A Level options in advance of making their formal choices in the upcoming weeks.</p> <p>Students can find out information about the courses such as the most popular schools subjects taken by students on the course and the average salary 6 months after graduating.</p>	<p>Gatsby Benchmarks: 2, 3, 4, 5, 7, 8</p> <p>Unifrog provides up to date LMI on almost 1,000 career profiles along with access to the full range of post-16 and post-18 opportunities available to students.</p> <p>Students understand how their educational journey through school can link into their chosen career and raise aspirations.</p>	Year 11 Jan/Feb

Pathways	To learn about the alternative options/ choices available after Year 11, including apprenticeships	<p>Students to consider the nature of and advantages/disadvantages of completing an apprenticeship.</p> <p>Range of activities provided by ASK</p>  <p>KS3-Resource-Pack (4).zip</p>	<p>Gatsby Benchmarks: 1, 2, 3, 4, 7</p> <p>Students to use information they receive on the full range of relevant pathways from the provider and other partners, to help them to develop challenging and realistic plans for their future career goals.</p>	<p>Year 7 May/June</p> <p>Year 8: Jan/Feb</p> <p>Year 9 October/Nov</p> <p>Year 10 Jan/Feb</p>
Career Goals	To consider the different skills and qualities needed for different types of jobs	<p>Students to evaluate their own skills/qualities and relate these to different types of careers/jobs</p>	<p>Gatsby Benchmarks: 3, 4</p> <p>Students encouraged to think about their own skills and qualities and the extent to which these are transferrable to a range of potential careers.</p>	Year 9 Nov
CV building	To learn about the purpose of a CV and produce a structured CV.	<p>Students to develop their own structured CV applicable to preferred career and skills/interests using CV/Resume section on Unifrog.</p> <p>Students also develop (uniform) letters of application for work experience to supplement CVs.</p>	<p>Gatsby Benchmarks: 1, 3</p> <p>Students to build a structured CV applicable to the industry they are interested pursuing a career in.</p> <p>Students encouraged to recognise strengths/weaknesses in their CV and hopefully be motivated to further develop their CVs.</p> <p>Students will have to tools and confidence to apply for future work experience or part time employment.</p>	<p>Year 10 Jan/Feb</p> <p>Year 11 Jan/Feb</p>
Shortlisting	To consider post-16 intentions, including back-up options.	<p>Students to consider whether they are primarily thinking of going to College/Sixth Form/Apprenticeship route.</p> <p>Students to select one route that that they are considering to be their main progression route, then start to search, refine and make a short list.</p>	<p>Gatsby Benchmarks: 1, 2, 3, 4, 5, 7, 8</p> <p>Students to use information they receive on the full range of relevant pathways from the provider and other partners, to help them to develop challenging and realistic plans for their future career goals.</p> <p>The Unifrog Apprenticeships Tool is updated every 24 hours and pulls together all the key information about every live vacancy from</p>	Year 11 Jan/Feb

		<p>This can be done using the Subjects and Careers Library.</p> <p>If students are considering an Apprenticeship route then they should start using Unifrog to see what skills/qualifications their chosen industry are looking for.</p> <p>Year 11 students can also use the course information from Yavneh College and other schools/colleges they have researched.</p> <p>If students have completed their primary pathway search, they can start to think of an alternative e.g. if they're intending to go to Sixth Form what's their back up? e.g. a different course? an apprenticeship? Search, refine and have a solid back up.</p>	<p>Traineeships to Degree Apprenticeships as well as supporting students to apply.</p>	
Employability	<p>To identify personal skills and qualities that increase employability and areas to develop.</p> <p>To gain a greater understanding of the workplace.</p>	<p>Students complete a series of lessons on "Employability" broken down into the following three topics:</p> <ol style="list-style-type: none"> <li>1) Behaviors and values in the workplace</li> <li>2) Health and safety in the workplace</li> <li>3) Rights and responsibilities in the workplace</li> </ol>	<p>Gatsby Benchmark 4</p> <p>These "block" of lessons supplement the (upcoming) Unifrog lessons and therefore contribute to the wider unit of lessons on careers.</p> <p>Students encouraged to consider the issue of employability before working on developing their CVs.</p>	Year 11 Jan/Feb
Personality Profile/Test	<p>To identify specific personality types/traits and consider which careers/subjects are most appropriate.</p>	<p>Students asked to (honestly) answer a wide range of questions related to their personality. This includes social preferences and likes/dislikes.</p>	<p>Gatsby Benchmarks: 1,3, 4, 8</p> <p>Unifrog creates a downloadable (feedback) profile for each student relating to their responses which includes information/guidance on the type(s) of personality they are and then offers links/matches to different subjects/careers for students to browse and consider.</p>	<p>Year 7 May/June</p> <p>Year 8: Jan/Feb</p> <p>Year 9 October/Nov</p> <p>Year 10 Jan/Feb</p> <p>Year 11 Jan/Feb</p>

			Students encouraged to search/consider different subject/career pathways based on their personality types/traits.	
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**Appendix 2: Overview of KS5 Careers Programme delivered through weekly form period**

SESSION(S)	OBJECTIVES	ACTIVITES	WHAT HAS BEEN ACHIEVED?	WHEN (SIXTH FORM REGISTRATION PERIOD)
Introduction to Unifrog	To learn about the Unifrog platform and receive logins.	All students log on to <a href="http://www.unifrog.org/code">www.unifrog.org/code</a> and register with form code, name, details and a password. Students can then explore the platform.  Letter to be sent home to parents informing them of Unifrog	Gatsby Benchmarks: 1, 3  Unifrog has an entire careers library devoted to providing students with a wealth of information about the range of career pathways available.  Each student has their own profile that empowers them to explore potential pathways.  Unifrog has an entire university and apprenticeship library devoted to providing students with a wealth of information about the range of pathways available to them.	Year 12 Autumn Term
Activity logs	To identify and log extra-curricular activities on the Unifrog platform.	Students to record any activities that students have done and begin to develop Activity Log	Gatsby Benchmarks: 5, 6,  Students encouraged to log any academic activities including independent work, research projects and extracurricular projects.  Students encouraged to think <i>outside</i> of their studies; work experience, volunteering or being members of a club/society. Helping students to identify and understand “soft” skills.	Year 12 Autumn Term

			<p>Students to gain a better understanding as to what words mean within the world of careers and get them thinking about what they would like to achieve and how to get there.</p> <p>This is an excellent tool to record both activities and interactions related the workplace experience.</p>	
Key Competencies	To identify and log key competencies on the Unifrog platform.	Students to record key competencies relating to skills they have demonstrated both in/out of school and begin to develop Key Competency Log	<p>Gatsby Benchmarks: 5, 6</p> <p>Students encouraged to evaluate their own personal, social and employability skills, including English, Maths and ICT.</p> <p>Students encouraged to recognise the importance of these skills in the context of their progress and career aim. These will help the students to talk about themselves and build outstanding applications regardless of where they're chosen pathway.</p> <p>Students to gain a better understanding as to what words mean within the world of careers and get them thinking about what they would like to achieve and how to get there.</p> <p>This is an excellent tool to record both activities and interactions related the workplace experience.</p>	Year 12 Autumn Term
Careers Library	To learn about different employment sectors and the skills, abilities & qualities associated with each sector	Students can use the Careers Library to explore the best potential careers for them based on a range of options such as career area, subject area, key themes and where their competencies lie. Students can find out information such as the broad requirements for getting in to that	<p>Gatsby Benchmarks: 2, 3, 4, 5, 7, 8</p> <p>Unifrog provides up to date LMI on almost 1,000 career profiles along with access to the full range of post-16 and post-18 opportunities available to students.</p>	Year 12 Spring Term

		field and how their career in that area can progress.	<p>Unifrog has an entire Careers Library devoted to providing students with a wealth of information about the range of career pathways available.</p> <p>The Careers Library enables students to hear from a range of employers and employees to understand more about what their job entails and the pathway they took to get there.</p> <p>Libraries of videos and career profiles provide a strong basis for students to prepare for further guidance from advisors/tutors/parents.</p> <p>Students understand how their educational journey through school can link into their chosen career and raise aspirations.</p>	
Subjects Library	To research future subject options and relate these to potential careers	Students can use the Subjects Library to explore subjects which students can study at university based on their favourite subjects they study at school as well as their wider interests.	<p>Gatsby Benchmarks: 2, 3, 4, 5, 7, 8</p> <p>Unifrog provides up to date LMI on almost 1,000 career profiles along with access to the full range of post-16 and post-18 opportunities available to students.</p> <p>Students understand how their educational journey through school can link into their chosen career and raise aspirations.</p>	Year 12 Spring Term
Personality Profile/Test	To identify specific personality types/traits and consider which careers/subjects are most appropriate.	Students have to (honestly) answer a wide range of questions related to their personality. This includes social preferences and likes/dislikes.	<p>Gatsby Benchmarks: 1,3, 4, 8</p> <p>Unifrog creates a downloadable (feedback) profile for each student relating to their responses which includes information/guidance on the type(s) of personality they are and then offers links/matches to different subjects/careers for students to browse and consider.</p>	Year 12 Spring Term



			Students encouraged to search/consider different subject/career pathways based on their personality types/traits.	
Pathways	To learn about the different post 18 options (pathways)	<p>Students to consider the advantages/disadvantages of the following:</p> <ul style="list-style-type: none"> <li>1-Degree</li> <li>2-Joint Honours</li> <li>3-Deferred entry</li> <li>4-Gap Year</li> <li>5-Oxbridge</li> <li>6-Apprenticeship</li> </ul> <p>*each of these pathways will be looked at in individual sessions</p>	<p>Gatsby Benchmarks: 1, 2, 3, 4, 5, 7</p> <p>Students to use information they receive on the full range of relevant pathways to help them to develop challenging and realistic plans for their future career goals.</p> <p>The Subjects and Know How Libraries support students to understand the range of routes available and how to make an excellent application.</p> <p>The Unifrog Apprenticeships Tool is updated every 24 hours and pulls together all the key information about every live vacancy from Traineeships to Degree Apprenticeships as well as supporting students to apply.</p>	Year 12 Spring Term
Work Experience	To successfully apply for and secure a week's work experience placement.	<p>All year 12 students to take part in a week's work experience in the final week of year 12. Students to work through the following:</p> <ul style="list-style-type: none"> <li>1-Importance/value of work experience</li> <li>2-Research/shortlisting companies</li> <li>3-CV writing</li> <li>4-Letter of application</li> </ul> <p>*each of these will be looked at in individual sessions</p>	<p>Gatsby Benchmarks: 1, 3, 5, 6</p> <p>Students to build a structured CV applicable to the industry they are interested pursuing a career in.</p> <p>Students encouraged to recognise strengths/weaknesses in their CV and hopefully be motivated to further develop their CVs.</p> <p>Students to gain an understanding/insight into the world of work in an industry related to their own career goals through work experience placement.</p>	<p>Year 12 Autumn Term (prep)</p> <p>Year 12 Summer Term (work experience)</p>
Shortlisting	To finalise post-18 intentions, including back-up options.	Students to select one route that that they are considering to be their main progression route, then start to search, filter, refine and make a short list. This will be done through the UK	<p>Gatsby Benchmarks: 1, 2, 3, 4, 5, 7, 8</p> <p>Students to use information they receive on the full range of relevant post 18 and career pathways, to help them to develop challenging</p>	Year 12 Summer Term (preparation)

		<p>Universities Tool and/or the Apprenticeships Tool.</p> <p>If students have completed their primary pathway search, they can start to think of an alternative e.g. an Apprenticeship, different course.</p> <p>At the end of the process students should be (more) confident in starting the UCAS process in the summer of year 12 and moving into the Autumn Term of Year 13.</p>	and realistic applications for their chosen pathway and future career goals.	
Researching	To ensure students know how to research post-18 options effectively and develop effective applications (in year 13)	<p>Students to consider/explore the following issues in order to support their research prior to beginning of the UCAS process:</p> <p>1-Student finance 2-Key dates (deadlines) 3-Open days 4-Wider reading 5-Supporting applications (Geek Out Library) 6-Firm and Insurance offers</p> <p>*each of these sessions will be looked at in individual sessions</p>	<p>Gatsby Benchmarks: 1, 7</p> <p>Student to understand how to utilise opportunities available to them during the summer term and summer holidays e.g. Open Days, wider reading etc. in order to support their research and (further) refining of choices.</p> <p>The Subjects and Know How Libraries ensure students can easily contrast and compare every academic and vocational opportunity available.</p> <p>Students to feel confident and well equipped to begin application process by the start of year 13.</p>	Year 12 Summer Term
UCAS or Apprenticeship application	To support students in writing an effective personal statement or application for degree or apprenticeship	<p>Students provided with detailed guidance into how to develop and structure an effective personal statement or application letter and/or CV.</p> <p>Students offered detailed feedback for their personal statements from a number of different members of</p>	<p>Gatsby Benchmarks: 1, 8</p> <p>Students to produce an effective personal statement (or application) tailored to their chosen pathway.</p> <p>The Subjects and Know How Libraries support students to understand the range of routes available and how to make an excellent application.</p>	Year 13 Autumn Term

		<p>staff (tutors, subjects teachers, school literacy co-coordinator)</p> <p>Oxbridge and Medical Students participate in a separate programme to support applications and personal statements.</p>		
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### **Appendix 3: Overview of activities, events, programmes and extras-curricular provision across all year groups.**

KEY:

	Has/will take place during current academic year (2022-23)
	Has taken place in previous two academic years but will run this academic year (2022-23)

	DETAILS	IMPACT	YEAR GROUP(S) WHEN
Enrichment	Many Enrichment activities are linked to employability skills e.g. Debating, "Aim High", current affairs, languages etc	Students aware of their skills developed through enrichment programme and their strengths and areas for development in terms of employability skills.	Years 7-10 All year
Displays	A number of displays across departments and in reception showing post 18 destinations of former year 13 students. A number of departments also have careers displays relating to their subject area.	Increased awareness/profile of post 18 destinations and career pathways	Years 7-13 Ongoing
Unifrog	Subscription to online portal <i>Unifrog</i> . Over 1,200 schools across the UK now use this portal to support career/future pathways guidance in schools.	All students (and parents) have access to <i>Unifrog</i> which provides up to date LMI on almost 1,000 career profiles along with access to the full range of post-16 and post-18 opportunities available to students.	Years 7-13 Ongoing

Annual Hertsmere Youth Conference	Representatives from year 7 (JLT members) attend this annual conference run at the Borehamwood Civic Centre	The sessions include how democracy works in different institutions, interactive performances from <i>Politics for Kids</i> representatives and the opportunity to experience casting a vote.	Year 7 March
Key Stage 4 “pathways” assembly	Assembly run by MK detailing the different options for students at Key Stage 4.	Students fully understand the different pathways open to them at Key Stage 4 including GCSEs, Btecs (level 2) and UTCs	Year 8 February
GCSE Options Evening	Year 8 students and parents invited to attend an evening where they are able to find out information about the range of GCSE options/pathways available.	Students make informed choices about their GCSE option subjects/pathways.	Year 8 February
Year 7 Careers assembly: Herts Cyber Project	Assembly for Years 7 delivered by Cyber Prevent & Protect Officer (CPPO), Hertfordshire Police.	<p>Assembly covers cyber career opportunities as part of the Cyber Prevent talk (also known as Cyber Choices, a national programme co-ordinated by the National Crime Agency, to help young people make informed choices and to use their cyber skills in a legal way). The aims of the programme:</p> <ul style="list-style-type: none"> <li>• Explaining the difference between legal and illegal cyber activity</li> <li>• Encouraging individuals to make informed choices in their use of technology</li> <li>• Increasing awareness of the Computer Misuse Act 1990</li> <li>• Promoting positive, legal cyber opportunities</li> </ul>	Year 7 May
Year 8 Enterprise Day	In advance of students choosing their GCSE options 5-8 members of the local business community will attend and given talks about their trade and the skills and attributes that are needed to be successful in their industry.	All students get a choice of which sessions to attend. Each session relates to one of the GCSE “option” choices. Students will therefore gain an insight into the longer career prospects and skills which relate to potential GCSE options.	Year 8 February
Year 8 Faraday Challenge	A group of Year 8 students (approximately 35) chosen to work as engineers racing against the clock to solve a real-life engineering problem from the Healthcare Engineering and Estate Management (IHEEM).	All students taking part learn many essential skills that they will take to any STEM career and will meet the criteria for achieving both a CREST Discovery Award and have will receive an Industrial Cadets Award.	Year 8 December

Year 8 and 9 careers assembly (Sky Studios)	Assembly run by Sky Studios (outreach officer) detailing the huge range of careers/jobs/roles available in the (newly built) studios	All students gain an insight into a wide range of careers (and pathways) associated with a huge local project	Year 8 Year 9 January, February
Year 8 special assembly (ESA academy)	Assembly run by the careers advisor from <i>ESA academy</i> talking about the nature/type of the courses on offer at the academy as well the opportunities the academy offers.	Students fully understand the different pathways open to them at both Key Stages 4 and 5	Year 8 March
Local Magistrates Assemblies	Two local magistrates run a special (separate) assembly for year 9 and 12. This is part of their community outreach program to educate young people about their role. The assembly includes a role play of a real life court case.	Students gain an encounter/experience with a new career and learn about the legal/justice process.	Year 9 Year 12
Visit to Cambridge University	A small group of (Able) year 10 students visit Cambridge University. The visit is run by Gonville & Caius College.	Students able to gain an (early) insight into the nature of studying at Oxbridge and gain an understanding of what is required to make a successful application.	Year 10 July
Careers Fair	All year 10-13 students and parents invited to a Careers Fair where over 60 different careers/jobs will be represented by the local community and Yavneh College parents. This will run every <b>two years</b> . The first Careers Fair was held in January 2019.  *2021 was run virtually for all year groups	Students will have a chance to speak to a wide range of representatives of different careers/jobs and have a chance to consider advantages/disadvantages of different careers.  Increased awareness of post 16, post 18 careers and pathways.	Years 10-13 January (2019,2021,2023)
Year 11 <i>West Herts College</i> assembly	Assembly run by the careers advisor from <i>West Herts College</i> talking about the nature/type of the courses on offer at the college as well the opportunities the college offers.	Students fully understand the different pathways open to them at Key Stage 5 including A Levels, Btecs (level 3) and Apprenticeships (Intermediate to Higher)	Year 11 January
Communities 1 <sup>st</sup> Inspire Programme: Year 11 (virtual) Careers Information sessions	Representatives from a range of different industries (e.g. Digital Media, Marketing, Sports, TV/FILM, Media) have produced video resources for year 11 students responding to a set of questions looking at their career path/journey with an emphasis on post 16 and post 18 qualifications.  <a href="https://www.communities1st.org.uk/inspire-yavneh">https://www.communities1st.org.uk/inspire-yavneh</a>	Students have the opportunity to hear from professional representatives from a wide range of popular/well known industries and learn about the various pathways involved in each career.  Students able to consider potential post 18 career pathways/options in the context of making their post 16 choices.	Year 11 December

ASK (Apprenticeship Support and Knowledge) assembly: Exploring post-16 pathways	Assembly for year 11 students to introduce students to the different types of post 16 (and post 18) Apprenticeship pathways.	Year 11 students able to make informed choices about their post-16 options.	Year 11 December
ASK (Apprenticeship Support and Knowledge) webinar: Post 16 apprenticeship pathways	Webinar for (targeted) year 11 students to introduce them to post 16 apprenticeship pathways and offer support relating to applications.	Year 11 students able to make informed choices about their post-16 options.	Year 11 December
Sixth Form Open Evening	Year 11 students and parents invited to attend an evening where they are able to find out about the different post 16 pathways offered at Yavneh College.	Students make informed choices about post-16 subjects/pathways.	Year 11 October
Visiting Speakers	Regular external speakers to Years 10-13 students about their chosen careers. Examples in the past few years include: <ul style="list-style-type: none"> <li>- Specialist Prosecutor</li> <li>- EasyJet Pilot</li> <li>- Author/Historian (Jewish Book Week)</li> <li>- Engineer</li> <li>- Oliver Dowden MP</li> <li>- Maths4Girls</li> <li>- Lord Robert Winston</li> <li>- Mossad</li> <li>- Sky Studios</li> </ul>	Students have the opportunity to hear from speakers involved in an area of employment specifically related to their interests and skills.	Years 10-13 All year
UCAS Day	All year 12 students taken off timetable for one day to attend sessions run by head of sixth form and external speakers detailing the UCAS process. Part of the day also includes a university fair run by alumni students.	Students gain an understanding into how to navigate through the process of UCAS and are able to speak to current university/apprenticeship students about their experiences.	Year 12 June
UCAS Evening	All year 12 parents invited to an evening detailing the UCAS process.	Parents able to support their children through the UCAS process and in making an informed decision about a potential university pathway.	Year 12 June
Apprenticeship Evening	All year 13 parents (and students) invited to an evening exploring the apprenticeship pathway. A	Parents and students able to make an informed decision about a potential apprenticeship pathway.	Year 12 Year 13

	number of ex-students and companies will speak about their experiences and respective apprenticeship programmes.	Increased awareness of post 18 pathways.	Autumn Term
Oxbridge/Medicine Programme	Separate programme run for all Year 12 Medicine and Oxbridge students supporting them through application process. As of September 2018 Yavneh College is part of the North London Enrichment Partnership which supports Medicine and Oxbridge students	Medicine and Oxbridge students given extra guidance and <i>individual</i> support through the process.	Year 12 Summer Term
Oxbridge/Medicine Information Evening for Parents	All parents of students (thinking of) applying to either Oxbridge/Medicine invited to an evening detailing the application process.	Increase parental engagement and understanding of the (complex) process of applications.	Year 12 Summer Term
ORT Jump (Mentor) Programme	Year 12 students have the chance to participate in this programme which pairs students with mentors from a wide range of industries. Programme is launched in September and runs throughout the year.	Students have a unique opportunity to receive one-on-one mentoring from industry leaders and complete a small project around the given industry under the supervision of the mentor.  Over 40 students participating in the 2020-21 cohort.	Year 12 All year
Young Enterprise	Year 12 business and economic students given the chance to participate in this programme.	Students able to demonstrate entrepreneurial, leadership and business skills and gain valuable skills and experience related to the world of business.	Year 12 All year
Sixth Form Work Experience Preparation and Reflection	<u>June/July</u> : Form time sessions covering expectations and ideas for students in relation to how they should conduct themselves during their placement. All students to complete a preparation booklet. <u>September</u> : Students complete a reflection booklet in the first week of September to reflect on their experiences. <b>See Work Experience Policy and Appendix</b>	Students consider the ways to maximise their experiences in the world of work and make the most out of their opportunity.	Year 12 Summer Term  Autumn Term
Work Experience	All year 12 students complete a week's work experience placement in the final week of the summer term. All vocational students complete an additional week's work experience in the week after the completion of their exam units (February). <b>See Work Experience Policy and Appendix</b>	Students able to gain a real experience of a workplace.	Summer Term  Spring Term

Year 11 ASK (Apprenticeship Support and Knowledge) Assembly	Assembly focusing on the different types/levels of apprenticeships and the opportunities which are available to students who do not wish to follow the "traditional" post-16 and post-18 pathways	All year 11 students able to understand the apprenticeship pathway before beginning the post-16 options process	Year 11 January
YC Hertfordshire one on one Career consultation	YC Hertfordshire run a series of 30 minute careers interviews/consultations (over three days) for 72 Year 11-13 students. Students who are selected for this process are targeted based on their responses to a survey detailing their current thinking/plans for their post-16/18 journey. These students are chosen based on the likelihood that they either aren't applying to university or do not have a career path in mind.	All students receive written feedback/report based on the interviews.	Year 11 Year 12 Year 13 November (Year 11) February (Year 12) October (Year 13)
Apprenticeship/Oxbridge mock interview practice	All students invited to take part in a series of mock interviews run by alumni students currently doing an Apprenticeship/studying at Oxbridge.	Students given the opportunity to practice the skills needed to succeed in interviews. All students given one to one feedback by interviewer.	Year 13 December/January p
ASK Apprenticeship application and registration workshop	Workshop for any students who are interested in understanding the process of applying and registering for different apprenticeships.	Any student wishing to pursue this pathway instead of or alongside university are given guidance on how the process of researching and applying for apprenticeships.	Year 13 Autumn Term
ASK Apprenticeship assessment workshop	Workshop for students looking to apply for an apprenticeship. This includes a mock assessment centre and feedback. This is especially valuable for students applying for level 6 and 7 apprenticeships.	Students able to better understand a typical apprenticeship application process and explore strategies to succeed in an assessment centre setting.	Year 13 Spring Term
Visit to US embassy	This visit includes a tour of the building as well as a Q+A with the US ambassador and other diplomats.	Students able to learn about the life and role of a foreign diplomat.	Year 13 Autumn Term
Visit to Parliament	This visit includes a tour of the Houses of Parliament and a Q+A	Students able to (further) learn and engage with UK political system and procedures/process.	Year 12 Autumn Term
Learn2Rescue	Students able to participate in a certified First Aid training course. This involves five sessions (after school) followed by the delivery of a training session to lower school students through the Enrichment programme.	Students able to gain a recognised First Aid qualification and demonstrate the skills they have learnt through the delivery of a session to the lower school.	Year 12 Spring Term



LinkedIn	Talk for all Year 13 students given by an alumni student (currently participating in an Apprenticeship) launching explaining the benefits of <i>LinkedIn</i> . Students follow up by watching an instructional video with a view to each sign up for <i>LinkedIn</i> and join a Yavneh College group.	Students able to learn about the long term/wider benefits of <i>LinkedIn</i> .  Future opportunities as alumni students to be communicated and advertised via this platform.	Year 13 Spring Term
<i>Talk the Talk</i>	All Year 12 students taken off timetable for a full day workshop entitled "Talk about the Future" focusing on interview and communication skills.	Students able to demonstrate and develop their communication skills through an interactive programme which culminates in one on one interview practice and professional feedback.	Year 12 Autumn Term
Interview workshops	All Year 10 students taken off timetable for a morning for an interview workshop. Over 20 professional (volunteers) running small workshops for six students. Each workshop includes a mock one on one interview with structured feedback from the rest of the group.	Students learn about the nature/value of interviews and are able to develop their own interview/communication skills receiving bespoke feedback from their peers and a professional.	Year 10 Summer Term

**Appendix 4: Overview of extra-curricular CIAG opportunities we promote to students outside of school through our partnership with various organisations/training providers**

<i>Investin</i> Internship Programs	A range of live online/virtual summer internships available for students from year 7-13 (ages 12-18)  <a href="https://investin.org/">https://investin.org/</a>	Students given the opportunity to gain crucial multi-day summer work experience with successful professionals in a live, interactive environment, all from the comfort of their own homes.	Years 7-13 Each Term
Eleven-Up Cambridge Programme	A series of monthly after school sessions/webinars (via zoom) where the students will gain help researching University courses and engaging with super-curricular activities as well as hearing about student life and experiencing sample lectures.  <a href="https://www.cai.cam.ac.uk/access-outreach/caius-link-areas/elevenup">https://www.cai.cam.ac.uk/access-outreach/caius-link-areas/elevenup</a>	Students able to gain an (early) insight into the nature of studying at Oxbridge. Students will improve their knowledge and confidence in applying to top universities, and more specifically to Oxbridge.	Year 11 January - July

<p>“Virtual” work experience (<i>HOP</i>)</p>	<p>A range of “virtual” work experience programmes/encounters with employers and webinars for students in Hertfordshire (run by Careers &amp; Enterprise company as well as Hertfordshire Local Enterprise Partnership) available for students from years 10-13.</p> <p><a href="https://www.hopinto.co.uk/">https://www.hopinto.co.uk/</a></p>	<p>A number of different local organisations and companies offering varying types of (free) virtual work experiences. This ranges from Q+A sessions with employers, skills building, webinars/keynote speakers, virtual simulations and supervised activities.</p>	<p>Years 10-13 Summer/Winter</p>
<p><i>Springpod</i> Virtual work experience</p>	<p>A series of virtual work experience opportunities running each term available for students from years 10-13.</p> <p><a href="https://www.springpod.com/">https://www.springpod.com/</a></p>	<p>Students able to choose to apply for (virtual) work experience from a wide range of different professions/careers which are run through the <i>Springpod</i> portal.</p>	<p>Years 10-13 Every Term</p>
<p>ORT JUMP webinars</p>	<p>A series of summer term post-18/careers webinars offered to students in partnership with ORT JUMP and <i>Yashar</i> available to all year 12 and 13 students.</p> <p><a href="https://ortuk.org/ort-jump-programme-2022-webinars/">https://ortuk.org/ort-jump-programme-2022-webinars/</a></p>	<p>Students given the opportunity to hear from a vast range of speakers and experts discussing a range of topics including</p> <ul style="list-style-type: none"> <li>- Women in STEM</li> <li>- Starting a Business</li> <li>- Writing a CV</li> <li>- Writing a personal statement</li> <li>- Being Jewish on campus</li> <li>- Applying to Oxbridge</li> <li>- Applying to Apprenticeships</li> </ul>	<p>Year 12 Year 13 Summer</p>
<p><i>Experience (Speakers for Schools)</i> virtual work experience</p>	<p>A series of virtual work experience opportunities running each term available for students from years 9-13.</p> <p><a href="https://www.speakersforschools.org/">https://www.speakersforschools.org/</a></p>	<p>Students able to choose to apply for (virtual) work experience from a wide range of different professions/careers which are run through the <i>Experience</i> portal.</p>	<p>Year 12 Year 13 Every Term</p>
<p>GSK Work Experience (STEM)</p>	<p>Students complete 20 hours of work experience with GSK, attending a range of sessions/workshops.</p>	<p>Students will have the opportunity to:</p> <ul style="list-style-type: none"> <li>• Learn about how GSK takes products from molecule to market</li> <li>• Learn about different career opportunities in Science, Technology, Engineering and Maths</li> <li>• Gain job application hints and tips</li> <li>• Gain an industry-accredited Bronze Industrial Cadets Award</li> </ul>	<p>Year 12 June</p>

		<ul style="list-style-type: none"> <li>Gain an insight into STEM related careers/pathways</li> </ul>	
<i>NHS Healthcare Careers</i> virtual work experience	<p>Students complete six days of (virtual) work experience over a period of six months relating to any of the following careers:</p> <p>Nursing Midwifery Paramedicine Physiotherapy Occupational Therapy Dietetics Radiography Prosthetics and Orthotics Speech and language therapy and Pharmacy!</p> <p><a href="https://alliedhealthmentor.org/nhs-healthcare-careers-virtual-work-experience/">https://alliedhealthmentor.org/nhs-healthcare-careers-virtual-work-experience/</a></p>	<p>During the work experience day, students will follow 2 patients from their initial presentation to recovery. Students will observe the healthcare professionals as they interact with the patients and each other. Students will have an opportunity to ask questions and gain knowledge through teaching.</p>	Years 10-12
Communities 1 <sup>st</sup> Borehamwood and Elstree Community Radio Project	<p>An opportunity for a (small) group of Sixth Form students to create a podcast to be broadcast on local radio.</p> <p>Students to receive formal training from an external provider (Communities 1<sup>st</sup>) and be mentored by RQL.</p>	<p>Students learn the skills needed to create a podcast and how to use the relevant software.</p> <p>Students work as a team to produce a podcast which will be broadcast on local radio.</p>	Year 12
<i>“Generation Hertsmere”</i> Careers Fair	<p>Traditional careers fair run by Hertsmere Borough Council in partnership with Hertfordshire Careers Hub.</p>	<p>Fifty Year 10 and Year 11 students able to attend (one hour slot) during the day. Opportunity to have meaningful encounters with a wide range of (local) professional/industries/careers.</p>	Year 10-11